

## Application Fee Policy

### 1. Application fee requirements

Applications for Postgraduate Taught programmes in the following Schools will require an application fee of £60 per application.

#### Business School

*Accounting and Finance Programmes, including:*

- MSc Accounting, Accountability and Sustainability
- MSc Accounting and Finance
- MSc Accounting, Finance and Management
- MSc Banking, Regulation and Financial Stability
- MSc Finance and Investment
- MSc Financial Technology

*Business, Management and Marketing Programmes, including:*

- MSc Business Analytics
- MSc Data Science for Business
- MSc Global Operations and Supply Chain Management
- MSc Global Management (Distance Learning)
- MSc Human Resource Management and the Future of Work
- MSc International Business and Strategy: Global Challenges
- MSc Management
- MSc Management (CSR and Sustainability)
- MSc Management (Digitalisation and Big Data)
- MSc Management (Entrepreneurship and Innovation)
- MSc Management (International Business)
- MSc Management (International HRM)
- MSc Management (Marketing)
- MSc Management (Project Management)
- MSc Marketing
- MSc Social Science Research Methods (Management)

#### School of Economics

- MSc Economics
- MSc Economics and Finance
- MSc Economics, Finance and Management
- MSc Economics with Data Science
- MRes Economics

## 2. Application submission

- 2.1. Applications can only be submitted once the application fee payment has been made, or where the applicant has applied for an application fee waiver.

## 3. Method of payment

- 3.1. Applicants should pay £60 by credit or debit card online upon submission of the online application form.

## 4. Application Fee Waivers

- 4.1. Applicants meeting one of the exemption criteria as outlined in this policy document may qualify for an application fee waiver and should complete the application fee waiver section within the application form for official consideration.
- 4.2. Applicants may be asked to provide additional information to support the review of their application fee waiver request.
- 4.3. Applicants who are found not to meet the exemption criteria will not be granted a waiver and will be required to submit the application fee within a specified timeframe before the application can be progressed further.
- 4.4. Applications that remain without a successful application fee payment after the specified timeframe will be withdrawn from the application process.

## 5. Exemption categories and criteria

The following groups of applicants will not be required to submit an application fee;

- 5.1. **Sponsored students:** Sponsored students should upload any confirmation of sponsorship letters to 'Upload documents' tile on the applicant portal.
- 5.2. **Asylum-seekers, refugees, applicants who have been granted Humanitarian Protection (HP) or Limited Leave to Remain:** Applicants who meet any of the above status groups, or where the applicant is a dependant of a person meeting one the status groups, will be exempt from the application fee payment. A letter from the Home Office confirming current status should be uploaded.
- 5.3. **Nationals of medium to low development countries:** Nationals of countries defined as medium to low development according to the UN Human Development Index will be exempt from the application fee payment. Please see <https://hdr.undp.org/en/composite/HDI> for further details. Applicants should upload a copy of their passport to their application. Further information about the applicant's nationality, country of domicile and income may be requested as part of the waiver process.
- 5.4. **University of Bristol Alumni:** [University of Bristol alumni](#) will be exempt from payment. Applicants should upload a copy of their degree certificate or transcripts to date.
- 5.5. **Nationals of war-torn countries:** applicants from war-torn countries or regions experiencing significant unrest will be exempt from paying the application fee. Applicants must upload a copy of their passport to their application and a brief statement to outline the impact of the conflict or unrest on their lives. The admissions team will refer to reputable global monitoring agencies to determine if a country or area is subject to war or unrest. These include:
  - [United Nations \(UN\) Office for the Coordination of Humanitarian Affairs \(OCHA\)](#)
  - [World Bank](#)

- [International Crisis Group \(ICG\)](#)
- [Global Conflict Tracker](#)

5.6. **PGT widening participation criteria:**

Applicants domiciled in the UK who;

- i. had a BA or BS postcode before undertaking their undergraduate degree should upload evidence of their previous address.
- 5.7. have been eligible for **means-tested** financial support during undergraduate study (such as a university bursary or Student Finance support) please upload any evidence of funding received
- ii. are the first generation of their family to complete university study (level 6 study), please include a statement.
  - iii. are currently undertaking or have successfully completed Access Postgraduate scheme. Please upload suitable evidence.

**6. Refunds**

- 6.1. The application fee is a non-refundable payment that is required to complete the application process.
- 6.2. Applicants who are notified that their application has been unsuccessful, withdrawn or placed on hold will not be eligible for a refund.

**7. Further information**

- 7.1. Please contact [choosebristol-pg@bristol.ac.uk](mailto:choosebristol-pg@bristol.ac.uk) if you have any questions about the application fee payment.